



**Board of Directors Minutes  
February 14, 2007**

5pm Dinner  
5:30 Regular Meeting

**Members :** Janet Bianchini, Lois Fitzhugh, Peggy Hartman, David Irwin, Carole Leonesio, Ivor Thomas, Pat Thomas, Leigh Witzke, Jo Ann Wojcik, Dave Wolf, Dr. Trevor Del Pape, and Melissa Sampley

**Distribution List:** Board Members, Denyse Cardoza, Nancy Myers, Christine Mattos, Melissa Sampley, and Tiffany Mair

**Attending:** Jo Ann Wojcik, Pat Thomas, Ivor Thomas, Carol Leonesio, Leigh Witzke

**Guest:** DeMaris Monden

**Staff:** Denyse Cardoza, Nancy Myers

Desired Outcome: By the end of this meeting, we will

- View NRS presentation during dinner
- Review minutes from past Board of Directors meetings
- Hear Executive Director Report
- Hear update on the Self Assessment
- Hear reports from Committees
- Elect new Officers
- Vote on the new auditor
- Vote on the \$1,000.00 advance for the golf tournament

**Agenda**

<u>Item</u>	<u>Presenter</u>
<u>NRS Presentation @ 5pm (During dinner)</u>	Diane Katz

- Diane Katz presented information on the NRS results during dinner.

Pledge of Allegiance

Jo Ann Wojcik

**Call to Order @ 5:30pm with no quorum as an informational session**

Roll Call

Lois Fitzhugh

**Approval of Agenda**

Jo Ann Wojcik

**MSC / Tabled to March meeting due to no quorum.**

**Approval of Minutes *January 10, 2008***

Lois Fitzhugh

**MSC / Tabled to March meeting due to no quorum.**

**Executive Director Report**

Denyse Cardoza

- Program Update
  - Denyse read a postcard from Peggy Hartman who is on vacation in Mexico.
  - The Open House in Lincoln was one of the best Denyse has seen in a long time. Scott gave an excellent dedication. We had representation from Barbara Boxer's office. Denyse read the letter sent from Barbara Boxer commemorating the event.
  - The Executive Committee met on the bylaws and standing rules to bring them into alignment with the changes from the Reauthorization bill. Total implementation of the Reauthorization specifications will take about three years.
  - We are in the process of planning corrective actions as a part of the Self Assessment process. The final report will come to the Board in March.
  - Facilities – Greg is planning cyclic maintenance for the sites to prevent more emergency fixes in the future. Denyse reviewed changes and updates to our facilities. We have prioritized issues by safety.
  - Denyse reviewed some of the issues with replacing the cushioning in the Auburn play yard. This will be a very expensive project.
  - Magic show was great! We were

successful in getting our name out in the community through Muse Productions. Frank Alfred is continuing to make calls and collect donations for KidZKount. Next year, we will begin planning earlier and possibly have the Magic Show in February instead of January.

- Community Partners

- Denyse and Annie Toor attended the Mommy and Me event at the Roseville Galleria. During this event, we provided an activity so that parents and children could make small books to encourage literacy.
- Elizabeth MacKenzie, Director of Little Friends, is helping us design our March Inservice & Awards on March 14<sup>th</sup>.
- Colfax School Age Program: We have ten children and six students who are in progress. We will be monitoring this program very closely.
- Twin Ridges: We only have three children full time in North San Juan. This program is not currently cost effective. We will be closing the morning program. The after care portion is fully enrolled and will remain open. The morning program's last day will be March 14<sup>th</sup>.
- Denyse has been asked to speak at Auburn Kiwanis club. She will share information about the Head Start program, as well as other KidZKount programs.

- Legislation Update

- Denyse and members of CHSA met with Diane Feinstein and Barbara Boxer in Washington DC. We went to the Appropriations Committee to discuss the \$154,000,000 that was taken from the Head Start program. There has also been an additional cut to the program. We found out that this money would have

been allocated to us out of childcare funds. Since we work so closely with childcare, we choose to not take this money for Head Start. We are strategically planning at the national, state, and local levels on how to address funding for Head Start.

- We recently gave a press release to the Lincoln Journal for publicity on the Open House. This has assisted with our visibility in the community.
- With Reauthorization, we are now able to register parents to vote at our facilities as long as we remain nonpartisan.
- Please read the informational packets provided with the Executive Director report.

### **Self Assessment Update**

Denyse Cardoza

- Information was included in Denyse's Executive Director report.

### **Executive Committee Report**

Lois Fitzhugh

- Changes to Bylaws and Standing Rules
  - Jo Ann and Denyse presented information on the changes and reviewed them for the Board.

### **Committee Reports**

- **Finance Committee**

Ivor Thomas

- **Finance Report**

- Financials
  - Please read the materials in your packet.
- Closed Loop
- Unrestricted Funds Cash Flow

- Program Committee Pat Thomas
  - Please read the materials in your packet.
- Personnel Committee Peggy Hartman
  - Please read the materials in your packet.
- Resource Development Committee Leigh Witzke
  - Please read the materials in your packet.
- Board Development Committee Jo Ann Wojcik
  - Please read the materials in your packet.
- Policy Council Report Melissa Sampley
  - Please read the materials in your packet.

**Action Items:**

- Election of Officers Jo Ann Wojcik

**MSC / Tabled to March meeting due to no quorum.**

- New Auditor Denyse Cardoza

**MSC / Tabled to March meeting due to no quorum.**

- Golf Tournament Advance of \$1,000.00 Denyse Cardoza

**MSC / Tabled to March meeting due to no quorum.**

**Old Business**

**New Business**

**Adjournment @ 7:30**

**Calendar Update**

<b>Finance Committee</b>	02/28/08	9:00AM
<b>Program Committee</b>	02/28/08	10:30 AM
<b>Personnel Committee Meeting</b>	02/26/08	9:00AM
<b>Resource Development Committee</b>	02/21/08	11:30AM @ Denny's

**Board Development Committee** 02/21/08 9:00AM

**Policy Council** 03/05/08 9:00AM

**Board of Directors** 03/13/08 5:00PM